

Unitarian Church of Calgary Rental Rate Schedule - 2016

- Per half day or evening session: longer periods to be negotiated.

	Not-for-profit Rental	For Profit Rental	Multiple rental rate
Panabaker Hall	\$300	\$360	\$225
Piano (Panabaker)	\$40	\$50	\$30
Sound System w/ Operator (min 2 hrs) per hour -	\$40	\$50	\$30
Video System w/ Operator (min 2 hrs) per hour -	\$40	\$50	\$30
Wickenden Hall (hall only)	\$225	\$270?	\$170
Wickenden Hall, kitchen, stoves and coffee-maker	\$275	\$330	\$225
Wickenden Hall, with coffee-maker	\$250	\$300	\$200
Kitchen (without hall rental)	\$60	\$75	\$45
Kawai Piano (Wickenden)	\$40	\$50	\$30
Meeting rooms	\$60	\$70	\$45
Barker Room	\$40	\$50	\$30
Late Saturday clean-up charge minimum per hour*	\$60	\$75	\$45
Minimum clean-up charge per hour**	\$40	\$50	\$30
Key/damage deposit	\$500	\$500	\$500

Multiple rental rate is charged for 6 or more rentals per year. Sound and Video operator rates are not discounted.

This schedule is in effect from April 1, 2016

* If renters request cleanup be done by our cleaners, charge can be negotiated.

** If cleanup not done by renter as agreed.

A keyless entry code to the building will be issued if necessary. The church building must be locked after use and the code will be disabled by the Church Administrator. Damage deposit of \$500 is required for new renters / \$100 for church members or previous renters with satisfactory record of renting our church. Please provide a check dated the day of your rental. It will be shredded or returned at your request.

Please note: Revenue Canada ruling prohibits church members from renting the church free of charge for their own personal use. Therefore the Single Rental Rates as shown above will be charged. Administration policy is that no rent is charged for committee-sponsored events.

Thank you for considering our church for your event.

In addition to the services supplied by the minister, two lay chaplains are registered with the province to conduct personalized wedding ceremonies. They also perform unions and child dedication ceremonies; and funeral & memorial services. Rental bookings are handled by the church administrator.

Wedding, Union, Memorial and Funeral Services: Lay Chaplaincy Fees
Wedding fee includes meeting with clients to plan the service, and filing information with the church and Department of Vital Statistics.

Weddings or Services of Union; Memorial/Funeral	\$325	(\$275 without rehearsal)
Child Dedication or Naming Ceremonies	\$325	(\$275 without rehearsal)

Please note: Revenue Canada ruling prohibits church members from renting the church free of charge for their own personal use. Therefore the Daily Rental Rates as shown in the Fee Schedule will be charged. Memorials for members and friends are a church event, and therefore no room rent is charged.

Unitarian Church of Calgary

Minister Rev. Debra Faulk Office ph: 403-230-8938
debra@unitarianscalgary.org

Lay Chaplains Carl Svoboda 403-282-3863
Bev Webber 403-863-3110

laychaplains@unitarianscalgary.org

Church Administrator Martha Mantikoski office@unitarianscalgary.org

In case of keyless entry key pad failure call:
Mich Michell 403-615-9636 or Jeff Webber 403-863-6130

Church Administration Office Hours
Monday to Friday: 9:00 a.m. - noon (Sept. to June)
Tuesday and Thursday: 9:00 a.m. - noon (July & August)
1703 - 1st Street N.W., Calgary, Alberta. T2M 4P4
Phone: 403-276-2436
Website: www.unitarianscalgary.org